

Annexure :

CENTRE FOR DEVELOPMENT STUDIES – APARD
Rajendranagar, Hyderabad – 500 030.

Statement showing the criteria for placement of Professionals / Staff on
Contract basis

Sl. No.	Category of contract position	Educational qualifications & experience / service required	Remuneration package
1	2	3	4
1	Senior Consultants	Retired Officers of All India Services/ Central services / APAS or persons of high accomplishment	<ul style="list-style-type: none">- Consolidated remuneration ranging from Rs. 36,000/- to Rs. 40,000/- per month- Cell phone charges reimbursement upto Rs. 1500/- per month- Hired vehicle for pickup and dropping
2	Consultants	Reputed Professionals with minimum 20 years experience / Retired Spl. Grade Deputy Collectors / CEOs / Professors / JDs and above cadre Officers	<ul style="list-style-type: none">- Consolidated remuneration ranging from Rs. 26,000/- to Rs. 35,000/- per month- Cell phone charges reimbursement upto Rs. 1500/- per month- Hired vehicle for pickup and dropping
3	Senior Resource Persons / Administrative Officer / Manager (F&A)/ Manager (HR)	Must be Post Graduate for SRP. Retired Dy. CEOs / DDs / ADs / Specialists from open market with minimum 10 years of relevant experience in reputed organizations	<ul style="list-style-type: none">- Consolidated remuneration ranging from Rs. 21,000/- to Rs. 25,000/- with cell phone reimbursement upto Rs. 1000/- per month + conveyance of Rs. 2000/- per month
4	Junior Resource Persons / Assistant Administrative Officer / Assistant Accounts Officer	Must be Post Graduate for JRP. Retired MPDOs and other Gazetted Officers / Specialists from open market with minimum 5 years of relevant experience in reputed organizations	<ul style="list-style-type: none">- Consolidated remuneration ranging from Rs. 16,000/- to Rs. 20,000/- with cell phone reimbursement upto Rs. 500/- per month + conveyance of Rs. 1000/- per month
5	Programmers	<ul style="list-style-type: none">- B.Tech(Computer Science)/MCA/ M.Sc(Computer Science) with 3 years project experience or M.Tech(Computer Science) with 2 years project experience	<ul style="list-style-type: none">- Consolidated remuneration ranging from Rs. 15,000/- to Rs. 20,000/- per month with cell phone charges reimbursement upto Rs. 500/- per month and conveyance of Rs. 1000/- per month

Sl. No.	Category of contract position	Educational qualifications & experience / service required	Remuneration package
6	Research Associate	<ul style="list-style-type: none"> - Should be a Post Graduate with Doctorate degree in the relevant field / subject <li style="text-align: center;">or - M.Phil or P.G with research background of minimum 3 years experience, with 2 articles published to his/her credit 	<ul style="list-style-type: none"> - Consolidated remuneration ranging from Rs. 11,000/- to Rs. 15,000/- per month with cell phone charges reimbursement upto Rs. 500/- per month and conveyance of Rs. 500/- per month
7	Assistant Librarian	<ul style="list-style-type: none"> - Shall be a Graduate in Library Science with minimum of 3 years experience in organizations / institutions of repute 	<ul style="list-style-type: none"> - Consolidated remuneration ranging from Rs. 11,000/- to Rs. 15,000/- per month with conveyance of Rs.500/- per month
8	Non-Linear Editor	<ul style="list-style-type: none"> - Shall be a graduate in any discipline with proficiency in Telugu and English - Shall have diploma or degree in editing / minimum of 5 years relevant experience - Shall independently handle all editing matters with in-house facilities 	<ul style="list-style-type: none"> - Consolidated remuneration ranging from Rs. 11,000/- to Rs. 15,000/- per month with conveyance of Rs. 500/- per month
9	Accountants	<ul style="list-style-type: none"> - B.Com with 8 years experience or M.Com/C.A(Inter) with 3 years experience from open market - Computer savvy - Well-versed in Tally / Focus Accounting packages 	<ul style="list-style-type: none"> - Consolidated remuneration ranging from Rs. 11,000/- to Rs. 15,000/- with cell phone reimbursement upto Rs. 500/- per month + conveyance of Rs. 500/- per month
10	Technical Assistants (Hardware)	<ul style="list-style-type: none"> - B.Tech/ MCA / M.Sc (Computer Science)/A+&N+ certification, with 3 years experience in Hardware maintenance - Capable of handling all hardware problems - Capable of handling internet problems and installations etc. 	<ul style="list-style-type: none"> - Consolidated remuneration ranging from Rs. 10,000/- to Rs. 15,000/- per month - Cell phone reimbursement upto Rs. 500/- per month - Conveyance of Rs. 500/- per month
11	Senior Office Assistants	<ul style="list-style-type: none"> - Graduate in any discipline - Well versed in MS Office - Minimum 5 years experience in handling office matters independently (from open market) / Retired Office Assistants 	<ul style="list-style-type: none"> - Consolidated remuneration ranging from Rs. 10,000/- to Rs. 12,000/- per month with conveyance of Rs. 500/- per month

Sl. No.	Category of contract position	Educational qualifications & experience / service required	Remuneration package
12	Stenographers	<ul style="list-style-type: none"> - Graduate in any discipline - Higher grade in Stenography & Type writing with minimum 60 words per minute - Secretarial practice - Shall possess skills in MS Office and other computer applications - Shall have skills in Telugu DTP, designing etc. 	<ul style="list-style-type: none"> - Consolidated remuneration ranging from Rs. 10,000/- to Rs. 12,000/- per month with conveyance of Rs. 500/- per month
13	Cameraman	<ul style="list-style-type: none"> - Should possess "Intermediate" qualification - Should have obtained vocational course certificate in film shooting from SETWIN or any other recognized organization / should possess atleast 5 years experience in film shooting 	<ul style="list-style-type: none"> - Consolidated remuneration ranging from Rs 8,000/- to Rs. 12,000/- per month with conveyance of Rs. 500/- per month
14	Computer Operators & Office Assistants / DTP Operators	<ul style="list-style-type: none"> - Graduate in any discipline with PGDCA - Must have put in minimum of 3 years experience - Must have excellent skills in MS Office in particular - Shall have skills in Telugu DTP 	<ul style="list-style-type: none"> - Consolidated remuneration ranging from Rs. 6,000/- to Rs. 10,000/- per month with conveyance of Rs. 500/- per month

Initial payment, Annual enhancement and Termination of the contract

1. All the above professionals / staff on entry into APARD shall be given initial payment in the respective remuneration range.
2. Their contract will be renewed on recommendation by the Centre Head and acceptance by the Commissioner, AMR-APARD/ Vice Chairman, CDS-APARD with annual increase of 5% for categories at Sl. No. 1 to 3, 10% for categories at Sl.No. 4 to 12, 15% for categories at Sl. No. 13 & 14, of existing payment not exceeding maximum amount of the respective remuneration range.
3. On completion of 70 years of age, the contract of an employee will be terminated.
4. If the performance / conduct of an employee is found to be bad, his/her contract will be terminated without prior notice on recommendation by the Centre Head and acceptance by the Commissioner, AMR-APARD / Vice Chairman, CDS-APARD.

**VICE CHAIRMAN
CDS-APARD**