

AMR-ANDHRA PRADESH ACADEMY OF RURAL DEVELOPMENT
Rajendranagar, Hyderabad 500 030.

**NOTICE INVITING TENDERS
FOR SUPPLY OF COURSE BAGS**

Sealed Tenders are hereby invited for procuring Executive Bags for AMR-APARD.

The last date for submission of Tender Documents along with EMD as specified in the bid document is 28.01.2012 at 3.00 PM

Interested parties can collect the Tender Documents from the Establishment Section of AMR-APARD during working hours from 14.01.2012 to 28.01.2012 against the payment of Rs. 300/- towards the cost of Tender document (non-refundable) through D.D. Payable in favour of the Commissioner, AMR-APARD, Hyderabad.

If the Tender Documents is downloaded from the web-site, a Demand Draft of Rs. 300/- drawn in favour of the Commissioner, AMR-APARD, Hyderabad, shall be enclosed to the filled in Tender Document in addition to E.M.D. prescribed.

For further details visit our website: www.apard.gov.in

COMMISSIONER
AMR-APARD,
Hyderabad – 30.

Dated: .01.2011

AMR-ANDHRA PRADESH ACADEMY OF RURAL DEVELOPMENT
Rajendranagar, Hyderabad 500 030.

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SUPPLY OF COURSE BAGS FOR THE YEAR 2011-12
(To be filled and submitted in cover marked as "A")

QUOTATION

To

The Commissioner
AMR-Andhra Pradesh Academy of Rural Development
Rajendranagar, Hyderabad - 500 030

Sir,

Sub : Quotation for supply of course bags for the year 2012 - Reg.

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PART - I : COMMERCIAL DETAILS

1. Name and address of the bidder:
2. Telephone Nos.:
3. Fax No.:
4. Month and year of establishment:
5. Registration details/VAT No.
6. Names of three major customers preferably Government or Semi Government to whom course bags were Supplied in the proceeding three years

- (i)
- (ii)
- (iii)

7. Please attach a sample course bag proposed to be
Supplied by you.

8. EMD details: DD No. _____
For : Rs. 25,000/-
Bank (Branch) _____
Drawn on _____
Date : _____

(The instruments other than DD/Banker Cheque, will not be accepted)

SIGNATURE OF THE
TENDERER & STAMP

Date:

Encl : (1) DD No _____ drawn on _____
for Rs 25,000/- dated _____ is enclosed

(2) Sample bag with the specifications indicated in the
Tender document.

AMR-ANDHRA PRADESH ACADEMY OF RURAL DEVELOPMENT
Rajendranagar, Hyderabad 500 030.

TENDER QUOTATION PART - II
(FINANCIAL BID)
(To be filled and submitted in cover marked as "B")

Having examined the specifications of the bag indicated in the tender document,
I/We the undersigned offer to supply the course bags for the year 2011-12:

Sl. No.	Type of bag and No. of bags to be supplied	Description of the item/specifications	Rate per unit (Rs) (Including all taxes and charges)	
			In figures	In words
1.	Course Bags 6000 bags (With name and logo of AMR-APARD)	<p align="center"><u>Sample specification</u></p> <p>As per our sample lap top executive bag in</p> <ul style="list-style-type: none"> >> 17"/12"/14.5"/2" size matty cloth >> Tharmacol 8 mm Cushion >> 600/600 diner fine Matty polyester >> 1.5" pp fine basket belt >> Dock hook heavy quality (Darlin powder) >> Fine Foam leather patti for printing >> No. 8 zip fine quality >> No. 8 fine chrome plated pullers >> Foam leather support for handles >> two partition zips with front & back and inside zips Pockets (total 5 zips pockets) >> T.P. (Tatron) lining >> Fine tafta lining for cushioning >> Gold colour emblem printing >> Fine workman ship 		

2. Further, we accept all the terms and conditions of the documents in bid form and this acceptance shall prevail over any other conditions, if any given in our bid.
3. We undertake to supply the course bags for the year 2011-12 within the stipulated time as indicated in purchase order from time to time. The rates quoted will be valid for one year.
4. Rates quoted are inclusive of all custom duties, excise duties, other taxes, packing, forwarding, transportation, insurance and other local costs incidental to delivery of the bags at the Stores Section, AMR-APARD, Rajendranagar, Hyderabad 500 030.

SIGNATURE OF THE
BIDDER & SEAL

Date:
Place:

AMR-ANDHRA PRADESH ACADEMY OF RURAL DEVELOPMENT
Rajendranagar, Hyderabad 500 030.

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SUPPLY OF COURSE BAGS FOR THE YEAR 2011-12

TERMS AND CONDITIONS:

The following are the terms and conditions for the supply of Course Bags:

1. The sealed quotations will be accepted upto 3.00 pm on 28.01.2012 and the technical bids (Cover-A) will be opened at 3.30 pm on the same day in the presence of those bidders or their authorized representatives, present. **The bidders should prepare sample course bag with specifications indicated in the tender and submit the same along with the technical bid. The sample bags will be perused by a committee for scrutiny. Those firms whose sample bag and commercial details etc., found to be in order, their financial bids will be opened.**
2. The tenderer should enclose Demand Draft for Rs.25,000/- (Rs Twenty Five Thousand and Five Hundred only) in favour of the Commissioner, AMR-APARD, towards EMD drawn on any commercial bank at Hyderabad and the same should be attached to the technical bid i.e. cover A. The EMD will not carry any interest whatsoever. The sample bag proposed to be supplied should also be attached along with the technical bid i.e. cover A.
3. Quotations received after due date will be rejected. Similarly, bids not accompanied with the requisite EMD and sample bag will be rejected.
4. The Institute requires approximately 6,000 bags per annum as per the specifications indicated in the financial bid. The quantities of course bags are likely to be increased or decreased as per actual requirement of the Institute.
5. The tenderer should enclose attested Photostat copies of (i) the registration certificate of the firm/agency; (ii) income tax return/assessment order; and (iii) sales tax return/assessment orders for the three years i.e. 2008-09; 2009-10 and 2010-11.

6. AMR-APARD reserves the right to forfeit the EMD of empanelled firm on account of (a) premature withdrawal from the tender (b) non-payment of security deposit.
7. AMR-APARD reserves the right to forfeit the security deposit of the empanelled firm who does not supply the required quantity of course bags as per approved specifications within the stipulated time, etc., as per the purchase order.
8. The Institute shall place purchase orders from time to time for supply of course bags. The bidder should deliver the bags as per approved specifications and quantity within the stipulated time, etc., as per the purchase order.
9. Prices quoted should be on the basis of delivery at stores section, AMR-APARD, Rajendranagar, Hyderabad. The purchaser will not pay separately for transit, insurance, all risks in transit being exclusively of the supplier and the purchaser shall pay only for such bags as are actually received in good condition in accordance with the contract.
10. Part-II and Part-I (along with sample course bag) should be sent in a sealed envelope superscribing on the envelop "Quotation for supply of course bags" for the year 2011-12.
11. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between the amount quoted in words and figures, amount quoted in words shall prevail.
12. **Payment terms** : Full payment, after receipt and acceptance of course bags by the authorized representative of the Institute and on submission of the bill along with the list of course bags supplied as per the purchase order. No advance amount will be paid. Statutory taxes as applicable at source will be deducted from the Bill. All payments will be made by crossed cheque payable at Hyderabad.
13. Deduction will also be made from the bills of the successful bidder on account of supply of defective course bags which are rejected after conducting inspection.
14. The Institute reserves the right to entrust the supply of course bags to one or more tenderers.

15. The contract will be valid for a period of one year with effect from the date of award of the contract. The period of contract may be extendable for one more year. The successful tenderers should supply the course bags till finalization of the new tender or conclusion of the present contract whichever is later.
16. In the event of any question, dispute or difference arising under these conditions or any conditions contained in the purchase order or in connection with this contract, the same shall be referred to the sole arbitration of the Commissioner, AMR-APARD or some other person appointed by him. The award of the arbitrator shall be final and binding on the parties to this contract.
17. The Commissioner, AMR-APARD reserves the right to reject any or all the quotations received without assigning any reasons whatsoever.

COMMISSIONER